



2020 GRANT APPLICATION

Grant Request Summary

Please keep information on this page to one line.

Name of Organization: _____

Amount Requested: _____

Who Will the Grant Impact? _____

Use of Grant Funds: _____

Program Name: _____

Description of Program: _____

Grant applications are due on or by Friday, April 3, 2020 at 3p.m.

JUNIOR LEAGUE OF RENO

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P: 775.826.0445 | **E:** jltr@jlreno.org | www.jlreno.org



Contact Information

Contact Person: _____

Mailing Address: _____

Contact's Telephone: _____

Contact's Email Address: _____

Organization Information

Executive Director: _____

Year Organization was Incorporated: _____

Year Tax Exempt Status was Issued: _____

Tax Exempt Number: _____

What is the mission of your organization?



What are your organization's goals for your current fiscal year?

Current annual budget? _____

Organization's number of employees?

Full-time _____

Part-time _____

Who does the organization serve?

What (if any) other local organizations are addressing the same issue or serve the same purpose? How will your program complement theirs?



Grant Information

Describe how the grant will be used. (Attach project details to application if needed):

List other sources of funding for this project obtained or applied for in this fiscal year and the status of the application.

Funding Source

Amount Requested

Amount Awarded

Reason(s) you believe your program will provide an essential service to the community:

Have you received a prior JLR grant? If so, which year(s)?

How will the Junior League of Reno, Inc., receive recognition of this grant?



Attachments

- Attachment A – List of Governing Board Members (including home addresses)
- Attachment B – Evidence of tax exempt status, e.g.501(c)(3) determination letter from the IRS
- Attachment C – Current financial statements, including balance sheet, income statement, statement of cash flows, and operating budget
- Attachment D – Detailed summary of all requested items with itemized bids (if applicable) or other cost documentation for each item requested with the preferred bid or vendor indicated.
- Attachment E – A list of three (3) community references (not Board member) who are knowledgeable about your organization including names, addresses and telephone numbers.

Attestation & Signature

By signing below, the undersigned hereby attests to the following:

- The undersigned is the duly-elected or appointed incumbent of the position listed below;
- The undersigned is duly authorized to submit this application to Junior League of Reno on behalf of the organization identified below;
- The undersigned has read and understands the grant policies as outlined in the 2020 Grant Application Instructions and the organization agrees to abide by such policies;
- The statements in this application and the attachments listed above are true, accurate and complete in all material respects;
- Junior League of Reno may rely on the accuracy of statements made in this application and the attachments listed above; and
- No representative of Junior League of Reno has made any representation or promise to the undersigned or the organization identified below concerning whether the Junior League of Reno will or will not act favorably with respect to this application.

Organization Name: _____

Signer Name: _____

Signer Position: _____

Signature: _____